



Buckinghamshire County Council Select Committee

Transport, Environment and Communities Select Committee

Report to the Transport, Environment and Communities Select Committee

Title:	Meeting the Prevent Duty in Buckinghamshire
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Purpose of Agenda Item

This report updates the Select Committee on progress and achievements in relation to meeting the Prevent Duty within the County Council and with partners from April 2018 to March 2019 and key actions planned for 2019/20.

Background

1. This report arises from a recommendation from the TEC Select Committee in March 2018 that there should be an annual report to both the TEC Select Committee and to Cabinet on the Prevent Duty. (The Duty applies to local authorities, schools and registered childcare providers, higher and further education sector, the health sector (NHS Trusts and NHS Foundation Trusts), prisons, probation and the police.)
2. The Counter Terrorism & Security Act 2015 introduced a Prevent Duty (enacted on 1 July 2015) which states that the prescribed bodies, in the exercise of their duties:

“...must have due regard to the need to prevent people from being drawn into terrorism”.
3. In summary, the Duty applies to:
 - Local authorities
 - Other agencies working with vulnerable adults, children and young people where the work is being discharged on behalf of a local authority

- NHS Trusts and NHS Foundation Trusts
 - Higher & Further Education
 - Schools and registered childcare providers
 - Prison and probation
 - The Police
4. The statutory guidance sets out that, for local authorities, there are two key elements to meeting the Prevent Duty:
- An assessment of the risk that goes beyond the Counter Terrorism Local Profiles (CTLP) produced by the Police (so that there is demonstrable engagement with partners and those to whom the Duty applies) and a Prevent action plan to address any risks identified.
 - The establishment of a Channel Panel so that any individuals of potential concern can be referred for appropriate interventions.
5. As a specified authority subject to the duty, the County Council also needs to ensure that it:
- Provides appropriate training for staff involved in the implementation of this duty, including frontline staff who will need to understand what radicalisation means, why people may be vulnerable to it, how to spot the signs and how to report a potential referral to the Channel Panel
 - Does not provide a platform for extremists through allowing them to hire publicly-owned venues or access public resources to disseminate extremist views (including through IT equipment)
 - Does not work with organisations who are engaged in any extremist activity or espouse extremist views

Leadership & Governance

6. The Safer and Stronger Buckinghamshire Partnership Board (SSBPB) is the key strategic partnership for promoting safer and stronger communities and crime and disorder reduction at the county level. In 2015 it agreed to have the strategic oversight for the Prevent Duty and the Channel Panel. The SSBPB's strategic priorities for Prevent are:
- Understanding the risk locally, implementing actions to reduce or mitigate those risks
 - Ensuring that the Prevent Strategy is sufficiently integrated with broader safeguarding
 - Building stronger and integrated communities to counter extremist messages locally
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- Building partnerships with those mainstream individuals, community organisations and others locally who work every day to challenge extremists and protect vulnerable individuals
 - Ensuring publicly funded assets are not used to promote extremism
7. The SSBPB strategic priorities are underpinned by a partnership action plan. Progress in delivering the action plan is reviewed by the SSBPB every six months. Delivery of the action plan is driven through the county wide Bucks Prevent network, an operational group chaired by the County Council. The network also considers new risks identified and arising actions required, shares knowledge about good practice, problem solves, identifies existing and future training needs/opportunities and the resources to meet them.
 8. A report sharing the latest risks identified, key policy changes and progress in delivering the SSBPB Prevent action plan was provided to the Bucks Safeguarding Children's Board in November 2018.
 9. Wycombe District Council, as a Prevent Priority Area, received Home Office funding and had established its own Prevent Board to ensure a coordinated approach from partners to tackle extremism and radicalisation locally. The Prevent Board was chaired by the Chief Executive, met each quarter and oversaw the development and implementation of local Prevent priorities and objectives in the delivery plan for Wycombe. The Home Office grant enabled the District Council to employ a Prevent Coordinator, a Prevent Education Officer, a Project Support Officer and to fund a number of projects. The County Council was a member of the Wycombe Prevent Board until the Board ceased operating in October 2018. Since receiving notice that Home Office funding would cease, in line with the other district councils in the county, Prevent work has been integrated into the local community safety partnership.
 10. The Home Office decided in 2018/19 to transfer a reduced offer of funding from Wycombe District Council to the County Council as part of Government's support for the new Unitary Council. In March 2019 the County Council received confirmation that it would receive grant funding for a Prevent Coordinator and Prevent Education officer for the financial year 2019/20 and, as a result, the incumbents at Wycombe District Council transferred to the County Council on 1st April 2019. Wycombe District remains a Prevent Priority Area, the only one within Buckinghamshire and the officers will continue to provide a level of support in the Wycombe area, but will also be utilised countywide. Linked to the funding is the requirement to hold 3 community roundtables to engage stakeholders in how the County Council is meeting its Prevent Duty. The aspiration is that these will form part of an ongoing programme of engagement activity with local communities on a range of community safety and exploitation/safeguarding related topics.
 11. The Cabinet Member for Community Engagement and Public Health has lead member responsibility for Prevent for the County Council and is a member of the SSBPB. In addition to partnership work undertaken by the County Council to
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support and work with partners to meet the Prevent Duty, Buckinghamshire County Council also has its own internal Prevent action plan. The outcomes, action to date and proposed next steps are set out in [Appendix 1](#). Progress in delivering the action plan is reviewed by the Corporate Management Team every 6 months.

Assessment of Risk

12. The threat and risk picture nationally is largely made up of:
 - International threat from Daesh and Al Qa'ida
 - Potential Lone Actors – Domestic Extremism and International Terrorism
13. The current threat level for international terrorism in the UK remains as Severe. There continues to be use of online platforms and publications to promote low sophistication attacks by potential lone actors. These types of attack have increased significantly in the West over the last 6 years and most notably in England in 2017.
14. The Counter Terrorism Police: South East (CTP:SE) produce the Counter Terrorism Local Profile (CTLP) each year comprising the national, regional and local picture. This profile is updated quarterly and the information presented to partners in Buckinghamshire through the Bucks Prevent Network.
15. Partners contribute to the development of the CTLP as part of the annual data gathering process and through the quarterly updates where they share information about local changes and issues on the horizon. The partners also monitor and revise the Prevent partnership action plan to ensure that it continues to address the risks identified and that agreed actions are being delivered.
16. There have been monthly meetings with police colleagues from the Wycombe Local Policing Area (LPA), the Wycombe Prevent Coordinator and the County Council. This enables discussions of emerging community tensions or other issues of concern and how to address them. This approach is being expanded to include Aylesbury LPA and Chiltern & South Bucks LPA from May 2019 onwards.

Safeguarding

17. The Prevent Duty Statutory Guidance sets out an expectation that local authorities will incorporate the Prevent Duty into existing policies and procedures, so it becomes part of the day-to-day work of the authority, such as the need to ensure that there are clear and robust safeguarding policies to identify children (or vulnerable adults) at risk of being drawn into terrorism
18. The Bucks Safeguarding Children Board's website has information about Prevent and radicalisation for [parents and carers](#) and also for [professionals](#). Prevent has also been included within the [Thresholds Guidance document \(V4 Sept 2018\)](#) published on the website.

19. The Adult Safeguarding Board's website has information about Prevent and radicalisation for [professionals](#) with concerns about this, or other forms of adult exploitation, shared using a Partners Intelligence Submission Form or through the Safeguarding Adults Referral Form, both available on the website. Radicalisation is also referenced within the [Threshold Guidance document \(2017-2020\)](#). Further work will be undertaken to test the Prevent element of the thresholds document through the Board Quality and Performance Sub-Group.
20. The threshold documents provide guidance on recognising different levels of safeguarding concerns to help determine what further action, if any, is required to protect individuals. However, as radicalisation and extremism sit within the Counter Terrorism and Security Act 2015 (as opposed to other safeguarding legislation for children and adults), all concerns are required to be shared with the Prevent team at CTP:SE.

Channel Panel

21. The Channel Panel meets monthly to consider those at risk of radicalisation referred to it for support. Referrals are made to First Response in either Children's or Adults' Social Care, or direct to Prevent officers within CTP:SE. The referral process is clearly explained on the [Buckinghamshire County Council website](#), and in face to face and on line training. Referrals are received from schools, the police, other professional agencies and the local community. Individuals referred to the Panel are assessed to see what risk they pose to themselves and to others and, if consent is given, a plan is drawn up to support them. Referrals to Channel continue to be mainly in relation to extreme right wing or anti-Islamic extremist ideologies and Daesh or Al Qa'ida ideologies.
22. The Channel Panel held an additional meeting in 2018 to consider the serious case review in Brighton and Hove, learning from the Surrey Channel Panel (the Parsons Green review) and also the Department for Education's report on Safeguarding and Radicalisation. The Channel Panel's Terms of Reference are reviewed annually, and the last update was agreed in November 2018. The Channel Panel has also agreed to hold an annual development day to ensure that all Panel members are able to operate effectively and keep their personal knowledge and skills up to date.
23. The County Council had previously been advised of the phased national roll-out of changes to the way Channel operates (more commonly referred to as Dovetail). The changes include transferring responsibility and resources for the programme and case management of the Channel programme from the police to local authorities. Posts will be recruited and trained nationally but will be employed and line managed by the base local authority (which will be upper tier to link best with safeguarding). The resource is utilised across several local authority areas. It is likely that there will be additional time resource demands on the local authority and key partners. The role of Channel Chair will have increased responsibility and will be more time consuming. Local implementation was expected in late 2018/early 2019; however,

this will not now take place until 2020/21. Reassurances were given that nothing will change in each area without direct discussion with the Office for Security & Counter Terrorism (OSCT) with each area.

Training and Development

24. The Buckinghamshire Safeguarding Children Board's Section 11 Audit 2017 identified the need for a more robust approach to training and development for Prevent across a wide range of partners. The final version of the Prevent training and development partnership strategy was presented to the Safer Stronger Buckinghamshire Partnership Board in July 2018. The County Council's Corporate Management Team agreed to implement the Prevent training and development strategy in the county council.
 25. The Prevent training and development strategy identifies generic role levels (e.g. front line worker, manager, senior manager) and the typical Prevent related activity that might be expected at that level (e.g. make a Prevent referral, attend a Channel panel). For each generic role level, the strategy outlines the types of training, competencies and learning outcomes required. Individual organisations are responsible for implementing the training and development framework within their own agency including the delivery, recording and maintenance of their own evidence that staff meet the required outcomes.
 26. The County Council has made Prevent eLearning mandatory for all employees and linked this to the annual performance appraisal process which is undertaken each April. Prevent face to face sessions (called WRAP) are available for all employees who work with children and young people or vulnerable adults. These sessions are scheduled monthly and delivered by the county council's accredited trainers. Records of who has attended Prevent training is recorded using the Council's SAP system. This allows monitoring across the organisation of take up of training and when refresher training is required. As at 31st March 2019, 83% of employees had completed Prevent eLearning and/or other Prevent related training. The Council requires all new employees to complete Prevent eLearning within 6 months of joining the organisation and to undertake refresher training every 3 years.
 27. The County Council also maintains a network of accredited WRAP trainers, largely across the education sector, so that schools are able to deliver training within their own organisations and neighbouring schools. Currently we have 64 accredited individuals within the county. They are supported through quarterly e-bulletins which include sharing good practice examples from other areas and national policy updates.
 28. In July 2018 the first WRAP trainers network meeting took place and proved a real success with attendees. It was organised by Buckinghamshire Prevent Network with the aim of supporting WRAP Trainers by providing updates/resources to improve confidence in delivering training to colleagues and pupils. Micheal Evans, as seen in the BAFTA-award winning documentary *My Son the Jihadi*, shared the powerful
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story of his brother's radicalisation (Thomas Evans was a former resident of Bourne End). Further presenters also covered a range of topics including:

- Elements of WRAP which must be included for a session to be considered an official WRAP session
- An update on Prevent and the Counter-Terrorism Strategy (CONTEST) 2018
- Experience of delivering Prevent training through a Primary school lens
- Improving understanding of the extreme right wing threat

The written feedback shows that the event was well received and attendees have requested that further sessions are offered on a six monthly basis.

National Changes

29. The Government published its new [Counter Terrorism Strategy](#) (CONTEST) in June 2018 and sets out 3 key factors that terrorists exploit:
 - The proliferation of extremist attitudes, which fragment and divide communities.
 - Conflict, instability and poor governance which can create environments where terrorists can thrive.
 - Developments in technology, which provide the means for terrorists to operate undetected, together with the global reach to inspire their atrocities.
30. CONTEST also identifies the Government's Counter-Extremism Strategy as an effective approach to protect communities from the wider social harms beyond terrorism caused by extremism. It asserts that communities which do not or cannot participate in civic society are more likely to be vulnerable to radicalisation. A successful integration strategy is therefore important to counter-terrorism and, in March 2018, the Government published a new Integrated Communities Strategy for consultation. (In February 2019 the Government published the results of the consultation and it's [Integrated Communities Action Plan](#). Much of the development work and new investment will be in Blackburn with Darwen, Bradford, Peterborough, Walsall and Waltham Forest.)
31. The 4 P's (Prevent, Pursue, Protect and Prepare) continue to feature in CONTEST but there is emphasis on Pursue and Prevent working more closely together. It is not yet known what this will mean for working at a local level at this stage.
32. In September 2018 the Home Office published the [Prevent Duty Toolkit for Local Authorities and Partner Agencies](#). The Toolkit was designed to provide practical information and examples of best practice to support local authorities and their partners in their work to implement the Prevent duty. It supplements the Prevent Duty Guidance: for England and Wales, and will assist in the consideration of existing statutory guidance. It includes content on:

- Local risk assessment process
- Multi-agency partnership board
- Prevent partnership action plan
- Referral process
- Channel panel
- Prevent problem solving process
- Training programme
- Venue hire and IT policies
- Community and civil society engagement
- Communications

33. An initial assessment of our partnership performance through the Bucks Prevent Network indicates that we are compliant with the legislation but could benefit from making improvements in relation to working with neighbouring authorities, further developing our prevent problem solving approach and in our community and civil society engagement. These will be addressed through work required to deliver the actions in the attached action plan, in particular 1.1, 2.1, and 2.3 and through the proposed community roundtables.

Background Papers

[Revised Prevent Duty Guidance for England and Wales 2015](#) (Statutory Guidance)
[The UK Strategy for Countering Terrorism 2018](#)

Theme 1. Leadership & Governance				
Outcome		Key actions in 2018/2019	Key actions for 2019/20	By When
1.1	There is robust leadership and governance in the county council to ensure the delivery of the Prevent Duty	Cabinet member attended LGA Leadership Essentials Member Development Session on Prevent. Six monthly performance update to the corporate management team, Wycombe Prevent Board and Safer & Stronger Bucks Partnership Board. Performance update to Safeguarding Children Board. New process for gathering information on risk including an annual workshop with partners. Action plan and risk information reviewed quarterly by the Bucks Prevent Network. Prevent training and development strategy agreed by the corporate management team.	Establish countywide Prevent Board Report to Cabinet Performance and risk update reports to Children and Adult Safeguarding Boards (annual) Review the processes for gathering information to understand local tensions and issues	June 2019 Jun 2019 Reports in 2019 Oct 2019
1.2	The Channel Panel is established, operating effectively and meets statutory requirements	Visitor's policy developed and implemented and shared with Home Office. Channel Panel Terms of Reference reviewed. Partners' workshop held to review processes in light of Brighton & Hove serious case review, Parsons Green attack and Department for Education report on Safeguarding and Radicalisation. Training needs survey of Channel panel members completed. Attendance at new South East region forum for Channel panel Chairmen	Channel leaflet for parents/carers and young people published Annual review of Terms of Reference and Visitors Policy Skills and knowledge development day to be held annually for Channel panel members Assess Channel Panel against new standards when published.	Sept 2019 Oct 2019 Dec 2019 When published
1.3	Safeguarding referral processes are working effectively with the numbers of referrals reflecting the local risk.	Referral processes well established and included as part of training and communications. Home Office published data on referrals and Channel cases reviewed.	Review referral data against known local risk Review BCC processes annually	Quarterly July 2019

1.4	There are coherent messages about Prevent and how to make a referral if there are concerns	Intranet information reviewed and updated in July 2018 and March 2019. Communication framework and plan developed by the Bucks Prevent Network for implementation by individual partners. Secured PCC funding for partnership materials to support messages. New awareness raising campaign across the County Council completed.	Deliver communications plan and review annually	Dec 2019
1.5	Agencies subject to the Prevent Duty in Bucks are able share information and access examples of good practice	Quarterly meetings of the Bucks Prevent Network held. Terms of reference and membership reviewed.	Replaced by a Prevent Board (see action at 1.1)	Jun 2019
Theme 2: Building resilience to extremism and radicalisation in our communities				
	Outcome	Key actions in 2018/2019	Key actions for 2019/2020	By When
2.1	The Council is sighted on community tensions and provides support to resolve where appropriate	Children Services Management Team trained in Critical Incidents. New process for dealing with critical incidents developed and launched with schools. A mechanism for exception reporting community tension via the local police areas and the districts has been locally agreed and reported to the Safer and Stronger Bucks Partnership Board.	Attend the monthly TVP LPAs led Prevent meeting to consider issues and agree actions.	Ongoing activity
2.2	To address potential risks through social isolation, there are a range of opportunities for women from different backgrounds to network with each other in Buckinghamshire	Women's events held in Aylesbury and Wycombe in 2018	Support delivery of Wycombe women's event Review existing opportunities and identify gaps for women from different backgrounds to network with each other	Oct 2019 Dec 2019
2.3	Faith sector organisations and VCS organisations supporting vulnerable individuals recognise a range of safeguarding risks, including Prevent, and know how to make a referral if have concerns	Faith groups and faith forums mapped by District partners. VCS organisations information available through Bucks Family Information Service and the Bucks Online Directory. WRAP training delivered to all staff in the Vale of Aylesbury Housing Trust July to December 2018.	Hold 3 community roundtable events Continue targeted training offer to key VCS organisations	Jul and Nov 2019 and Feb 2020 Jul 2019

Theme 3: Building Engagement and Resilience in Schools, Children and Young People				
Outcome		Key actions in 2018/2019	Key actions for 2019/2020	
3.1	Schools understand the risk in Buckinghamshire	Designated Safeguarding Leads (DSL) in schools receive termly updates via the DSL forums. Education Safeguarding training delivered annually and incorporates Prevent. Bucks Association of Secondary Heads briefed on the risk at termly meetings. WRAP training delivered to 100% of the schools in Bucks (figure excludes independent schools).	Continue existing actions and review annually	Nov 2019
3.2	Schools are enabled to deliver their own in house training to colleagues on extremism and radicalisation	Prevent information and resources uploaded to the Schoolsweb. Quarterly updates to accredited WRAP trainers via a WRAP E-bulletin. First WRAP trainers network meeting took place in July 2018.	Annual review and update information on Schoolsweb. Deliver Train the Trainers for WRAP Deliver WRAP trainers network event	Jul 2019 Jun, Nov 2019 and Feb 2020 Jul 2019 and Mar 2020
3.3	Schools have access to resources to engage students on radicalisation and extremism	Courageous conversations resources shared via liaison group meetings and championed by those who attended the training. 20 colleagues from France and Spain joined schools in High Wycombe for planning meetings and to start the development of new teaching resources. Agreement with the Centre for Child Protection (University of Kent) to extend the deadline for roll out of remaining ZAK licences (a resource for students about on line radicalisation). A new EU funded project 2018/21 has been approved and started. Bucks Special Schools working with colleagues in Gothenburg and Montpellier will develop an innovative on line tool focussing on the needs of Autistic students and keeping them safe on line. Colleagues from France and Spain attending the Bucks Model United Nations. Resources developed through the Erasmus+	Deliver Train the trainers for ZAK. Continue to progress the EU funded project	Jun, Nov 2019 and Feb 2020 Completion date set for July 2021

		funded Prevent project to be disseminated.		
3.4	Tensions are monitored in schools and issues of concern referred to BCC	Following threats to schools nationally, process for dealing with critical incidents developed and launched with schools.	Continue to implement and review process annually	June 2019
3.5	Professionals working with CYP understand the vulnerabilities at the point of transitions in children and young people's lives	Prevent lead for Schools working with the Children Safeguarding Board's task and finish group on sharing information about the vulnerabilities of children and young people with professionals and the communities.	Continue existing actions and review annually	June 2019
3.6	Staff and children are not able to access extremist content using the school's IT equipment and systems	87 schools purchased IT services (PSN and Broadband) via the county council in 2018/19 . The Children's Safeguarding Board's e-Safety sub group is working with BCC IT to monitor the software packages used by schools who do not purchase IT services from the county council to determine what they do to keep pupils safe.	Continue existing actions and review annually	June 2019
3.7	Extremists are not able to promote their message using any educational setting e.g school and early years settings, colleges and university premises	Schools have been advised by the Prevent lead for schools in relation to their policies on the use of their premises and on recognising the importance of their responsibilities that outside speakers are checked.	Review which schools have robust use of premises/lettings policy and process and share with other schools in the county	Mar 2020
3.8	All Early Years settings have had at least one representative attend WRAP training	Training sessions have been delivered by Prevent lead for Schools and the Prevent Education Officer from Wycombe District Council. 200 trained pre 2018 and a further 67 in May 2018 and 12 in November 2018	Training to be offered and delivered each term.	Mar 2020
3.9	Supplementary schools and unregulated education settings are able to access information and support on Prevent	Staff in supplementary schools invited to attend WRAP training although not all engaging. Some of the teachers at the supplementary schools also work in Bucks schools and, therefore, should have attended WRAP training through their schools.	All known supplementary schools to be reminded of the support available to them and signposted to the training offer.	Apr 2019
3.10	A high level of WRAP trained Social Workers through monthly offers of training	Specific social care teams that require WRAP training identified and training delivered.	Ensure WRAP is identified as mandatory training for social workers via the new	Jul 2019

			Learning Platform	
3.11	All foster carers in Bucks receive WRAP training	Training delivered to foster carers in September and February 2019	Review uptake every 6 months and provide training accordingly.	Sept 2019 and Mar 2020
3.12	All Foster Carers of Bucks Children receive guidance on keeping LAC safe from radicalisation	Foster carers newsletter used to distribute information about Prevent and includes links to online training available.	Article on Prevent to be included annually.	Oct 2019

Theme 4: Use of Resources (Staff Training, Funding, IT and premises)

Outcome		Key actions in 2018/2019	Key actions for 2019/2020	By When
4.1	Managers and employees are aware of the Council's Prevent Duty as it applies to them and know how to make a referral	Monthly WRAP training sessions available to all relevant employees. Intranet information reviewed and updated in July 2018 and March 2019. Prevent e-learning mandatory for all employees with completion a requirement for the 2018/19 performance appraisal process. Targeted WRAP training delivered for Adult Social Care, Children Services and Transport, Environment and Economy employees. Update of training monitored every 6 months across the Business Units and performance figures included in the reports to the corporate management team. Prevent messages on desktops and on Swan Vision in October 2018, Prevent elearning included in Managers' Brief in November and internal poster campaign in March 2019.	Review priority staff groups and ensure Prevent training is up to date. Develop case studies for learning and development discussion amongst social work staff. Agree and deliver Member development session with Home Office.	Jul 2019 Oct 2019 Dec 2019
4.2	Our suppliers are aware of the Council's Prevent Duty as it applies to them and know how to make a referral	Commissioners included as priority staff group for WRAP training. Prevent presentations and information to the Domiciliary Care Providers Forum (April 2018), Mental Health and Learning Disabilities Provider Forum (June 2018) and Bucks Learning Disabilities Providers Forum (November 2018). Adult Social Care safeguarding training reviewed to ensure Prevent incorporated.	Prevent presentation and risk update annually to providers forums	Dates to be agreed

4.3	Reduced the risk that our IT networks could be used as a platform to promote extremism	Cisco Umbrella deployed and remote access solution rolled out to all current users. Bucks Adult Learning E-safety committee working with tutors and staff to recognise risks associated with the internet and ensure learners are learning in a safe environment. Use of organisations personal computers and tablets only when supervised by a teaching member of staff. Action for Youth carry out spot checks on IT systems at leased community youth centres and reviewed in contract monitoring meetings with the county council. Community libraries are reminded of Prevent Duty annually and at any change of committee.	Annual review to ensure policy and processes up to date	Feb 2020
4.4	Reduced the risk of BCC premises being used in order to promote extremism	New lettings clause inserted into booking forms. Letter and checklist sent to venue hire managers at BCC owned properties and business support staff at the 3 retained youth centres. Includes advice on who to contact with concerns and how to share information.	Annual review to ensure policy and processes up to date	Feb 2020
4.5	Organisations who lease premises from BCC are aware of the Council's Prevent Duty as it applies to them and know how to make a referral	Guidance revised for those responsible for the use of council owned premises including suggested clauses for room hire agreements, links to eLearning and how to access face to face training completed. Shared with the Museum, Adult Social Care venues, VCS run youth centres, libraries and schools. Bucks Adult Learning have incorporated checklist into existing safeguarding policy. All guest speakers, events and hiring of venues need to be authorised by a member of the senior management team and relevant risk assessments signed off.	All newly leased buildings from the county council will have the Prevent Duty clause included in their terms and conditions of lease. Annual review to ensure policy and processes up to date	As and when Feb 2020